



*Providing jobs for all abilities*

706 S. West St.  
Galena, IL 61036  
815) 777-2211  
TheWorkshopGalena.org



#### NUTRITIOUS MEALS :

Prepared daily by our cook who holds a National Food Managers Certification in our commercial kitchen.

#### DELIVERED TO YOUR DOOR \* :

Between 11 am & 1 pm, Monday – Friday

\*Or curbside pickup at The Workshop.

#### AVAILABLE TO :

Residents of all ages in Galena

#### JUST 4 EASY STEPS TO SIGN U P :

1. Call the Workshop to receive your Welcome Packet in the mail.  
Or visit online to download Welcome Packet.
2. Fill out an application.
3. Choose days you would like to receive meals.
4. Return your information to us along with your payment.

**CONTACT ANGELA OR KRISTY AT 815-777-2211**





Dear Friends of The Workshop,

Welcome!

We are very excited that you are interested in our program The Workshop Community Meals.

The Workshop Community Meals will provide hot, nutritious meals that follow the guidelines from Illinois Department on Aging Child and Adult Care Program. Delivery will take place Mondays through Fridays between 11am-1pm.

The program is accessible to Galena residents of all ages as well as our Consumers who will be assisting our cook and delivery personnel.

Meals will be prepared daily by our chef who holds a National Food Managers Certification in our commercial kitchen. Our kitchen is licensed through the Jo Daviess County Health Department. Meals will be delivered by an individual that holds an Illinois Food Handlers Certification.

We would like to see this beneficial program grow to help as many people as possible. Please let us know of any residents that you think could benefit from this program.

Thank You,

Call Angela or Kristina at The Workshop at (815) 777-2211







### How Does The Workshop Community Meals Program Work?

- Any one with a Galena zip code is eligible to receive meals.
- Meals are \$7.00 with free delivery, meals will be prepaid before delivery.
- Meals will be delivered between 11:00am – 1:00pm Monday through Friday when The Workshop is open (please see attached list of days we are closed).
- Meals will be prepared daily by our cooks who hold a National Food Managers Certification or Food Safety Certified, in our commercial kitchen.
- Menus are prepared in advance by The Workshop Community Meals Staff who follow guidelines from Illinois Department on Aging Child and Adult Care Program.
- Once meals are prepared The Workshop Community Meals trained staff will load the meals into our insulated food pan carriers and will be delivered in our Workshop vehicle.
- We have three different ways we can deliver your meals so that we can maintain social distancing:
  1. Meal left in the cooler outside your front door. If you choose to have your meal left in a cooler the cooler must be supplied by you.
  2. Courtesy phone call before meal is delivered then meal left by your front door.
  3. We will ring the doorbell/ knock and leave the meal by your front door.
- To sign up for The Workshop Community Meals simply fill out an application in the Welcome Packet along with signing the liability waiver. Then choose the days you would like to receive meals, return your information to us along with your payment.
- Once you are signed up you will receive a new menu each month.





THE WORKSHOP COMMUNITY MEALS APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE: \_\_\_\_\_

PERSON TO CONTACT IN EMERGENCY:

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

REFERRAL: \_\_\_\_\_

FAVORITE MEAL SUGGESTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

HOW WOULD YOU LIKE YOUR MEAL DELIVERED?

CALL AND YOU WILL MEET AT THE DOOR

KNOCK AND YOU WILL MEET AT THE DOOR

MEAL LEFT IN COOLER PROVIDED BY YOU

PHONE CALL BEFORE MEAL IS DELIVERED THEN MEAL LEFT BY YOUR DOOR

RING DOORBELL/ KNOCK, THEN MEAL LEFT BY YOUR DOOR

\*Please say which door, if not a front door \_\_\_\_\_

THANK YOU!

THE WORKSHOP COMMUNITY MEALS





**RELEASE AGREEMENT**

IN CONSIDERATION of being a consumer in the Community Meals Program of The Workshop, an Illinois Not-For-Profit corporation, of Galena, Illinois (hereinafter called, "Workshop"), and for other valuable consideration, the undersigned, \_\_\_\_\_ for myself, my heirs, executors, administrators, and assigns, do hereby release and discharge the Workshop, its directors, officers, and employees from any and all claims for damages or otherwise, arising out of my participation as a consumer in the Workshop's Community Meals Program.

The undersigned further states that he/she acknowledges that the service provided by this Community Meals Program is a charitable, not-for-profit activity and I am cognizant of the risks to my person presented by my participation therein. In accordance with this Release, I accept such risks.

DATED: This day \_\_\_\_\_ of \_\_\_\_\_, 202\_\_.

Witness: \_\_\_\_\_

Date: \_\_\_\_\_





\*



## WORKSHOP DAYS CLOSED 2022

January 17th - Martin Luther King Jr Day

February 21st - President Day

April 15th - Good Friday

May 30th - Memorial Day

June 19th - Juneteenth

July 4th - Independence Day

September 5th - Labor Day

October 10th - Columbus Day

November 8th - Election Day

November 11th - Veterans Day

November 24th & 25th - Thanksgiving

December 23rd & 26th - Christmas Holiday

